



Job description

Job Title: Product Owner

Workbase: 1 North Crofty, Tolvaddon Energy Park, Camborne, TR14 0HX

(Note: The Company Office location may change from time to time.)

Line Manager: Product Owner Lead

Responsible for:

Main Purpose of Job:

To enable LumiraDx Care Solutions to achieve its vision and business goals by ensuring the right functionality gets developed in the most effective way possible for a specified product or product suite. To manage and to communicate the product vision and planned evolution and functionality changes to the whole company.

As a member of the product discovery team you should:

- Take full responsibility for your areas of work.
- Look for continuous improvement and innovative ideas in all that you do.
- Contribute to the strategic development of the company.
- Embed the company values and culture in everything you do so that these are carried throughout the business.

Environment:

LumiraDx Care Solutions operate from Camborne within a professional and friendly environment focused on clear commercial targets.

Functional links with:

Sales Team, Marketing Team, Customer Services Team, Software Delivery Team, Customers, End Users & Business Partners

Duties and Responsibilities.

1. Drive towards improving a particular business goal and co-ordinate work and communicate across departments in line with this.
2. To communicate the product vision, direction and principles and to ensure that new functionality aligns with them.
3. Talk to and work with our customers and end users to understand their problems and goals.
4. Design features and products that will solve our customer's and end user's problems.
5. Create low fidelity mock ups, story maps and process flows and work with user experience analysts to design highly usable workflows and screens.
6. To organise and drive the most effective prioritisation of work and stories.
7. To maintain the product backlog.
8. To work with appropriate internal teams to prioritise smaller features and bugs.
9. To generate ideas for ways in which the company can meet its goals.
10. To support the product delivery team to deliver new features and products by sprint planning, prioritising stories and managing scope.
11. To be a 'window to the customer/user' – communicating the problems we are trying to solve and why, together with communicating and documenting the business rules and working with the team to define acceptance criteria for stories.
12. To keep abreast of relevant market research and industry changes.

General:

- Create and maintain Standard Operating Procedure (SOP) and Work Instruction (WI) documentation as required.
- Participate in team and process reviews as well as retrospectives.
- Actively engage in continuous development of your skills.
- To work with and uphold the team values:
 - Enjoyment & Enthusiasm
 - Sharing Knowledge
 - Thoroughness
 - Communication
 - Teach & Develop
- Work at all times in accordance with:
 - The company Values and Culture.



- The Health & Safety at Work Act 1974 and to follow all company procedures and guidelines that assist this.
- The company Quality and Information Security Management Systems for example, but not limited to, ISO9001, ISO13485 & ISO27001.
- To work at all times in accordance with the Health & Safety at Work Act 1974 and to follow all company procedures and guidelines which assist this.
- To work at all times in accordance with the company's Dignity & Diversity Policy.
- Data Protection Legislation, including by not limited to Data Protection Act 2018, General Data Protection Regulation 2016/679
- Undertake such other duties as may be required within the general scope of the job.

Other:

This job description is not intended to be too “prescriptive” and a degree of flexibility is expected. As business needs change, so the role and responsibilities may change subject to a full discussion and agreement on any changes.

Signed by Post Holder

Signed:.....

Date.....

Recruitment Pack: Product Owner

About LumiraDx Care Solutions and LumiraDx

LumiraDx is a global health technology business, delivering safer, more effective and cost-efficient, diagnostic-led care.

Our vision is to improve patient outcomes and lower healthcare costs. To achieve this, we deliver accurate, actionable health data quickly and simply, wherever and whenever it's needed.

Our unique integration of health and point of care diagnostic data, smart technology platform and supported self-care programmes delivers dynamic, digital healthcare solutions across whole populations that can be customised to meet the demanding healthcare requirements of today.

Our Care Solutions development unit, based at our Cornwall site, is responsible for delivering clinical knowledge, education and intelligent technology via our software and platform to enable care teams to move patients with long-term conditions toward supported, self-care.

Benefits

We have an award-winning workplace situated five minutes from local beaches, where employee wellbeing is a key focus. We are proud of our culture and operate in a sociable, relaxed and fast paced environment where innovation and collaboration is encouraged. We offer many employee benefits including free teas, coffee, soft drinks and fruit. We also offer discounted membership at local gyms, car parking and access to our Life Coach during work time. We put on two social events per year and we offer a 5% non-contributory employer pension scheme and 25 days holiday per year plus bank holidays.

This role will be based with the *Care Solutions* Team.

Recruitment process

Please read the job and person specifications enclosed with this document. Please also complete the application form and return it with an optional CV to careers@LumiraDx.co.uk by 6 January 2019.

Please note that CVs received without a fully completed application form will not be considered.

Applications from overseas candidates will only be considered if they already have a valid UK work visa.

Applications will be reviewed after the closing date and a short list of candidates will be selected for a first stage interview at our Camborne office.

If selected you will be asked to bring the following original documents (photocopies will not be accepted) to the interview:

- Proof of identity (e.g. a valid passport)
- Eligibility to work in the UK
- Proof of qualifications



Person specification: Product Owner

Salary:	£35,000 to £40,000
Holidays:	25 days plus statutory Bank Holidays per annum
Normal place of work:	Tolvaddon Energy Park, Camborne Cornwall.
Start date:	As soon as practical
Contract:	Full time, permanent.
Deadline for application:	Ongoing

Assessment criteria	Essential	Desirable	How Assessed
Experience	<p>Previous experience in a Product Owner role</p> <p>Demonstrable experience working as part of a software team using Agile processes and techniques</p> <p>Experience working directly with customers and/or end users</p> <p>Experienced in the management of key stakeholders</p> <p>Experience defining user stories and managing backlogs</p>	<p>Experience leading a small team</p> <p>Experience in the medical industry</p>	AF/IN

Knowledge	<p>Knowledge of Agile processes and techniques</p>	<p>Knowledge of Lean Product or Lean UX techniques and philosophies</p> <p>An understanding of user experience design</p>	AF/IN
Skills and abilities	<p>Excellent interpersonal and influencing skills with ability to communicate effectively at all levels within the organisation</p> <p>Able to really listen to and empathise with customers and users to understand the underlying problem to solve</p> <p>Planning and decision making Able to articulate a clear vision, goals and rational</p> <p>Strong analytical skills with ability to organise, summarise, clarify and communicate ideas simply, succinctly and accurately</p> <p>Able to work with others to create easy to use workflows and screens</p> <p>Able to clearly define, document and communicate business rules and acceptance criteria</p>	<p>Able to write and run usability tests</p> <p>Able to create low fidelity mocks</p>	AF/IN
Attributes	<p>An adaptable and flexible approach to work, individuals and groups</p> <p>Innovative thinking</p> <p>A high degree of integrity, confidentiality and commitment</p> <p>Enthusiastic and optimistic Interested in technology and in people</p> <p>A good listener Able to give and receive constructive feedback</p>		REF/In



Position – Product Owner

The information that you provide on this form will be treated as confidential and will be used only for personnel administration.

Personal Details	
Title (Mr/Mrs/Miss/Ms/Dr):	
First name(s):	
Surname:	
Address:	
Postcode:	
Email address:	
Telephone number (Day/Evening):	
Nationality:	
National Insurance number:	
Work permit required?	
If yes please give VISA type and expiry date	
Do you have a valid Driving licence?	
Do you have the use of a car?	
Earliest available start date:	
How did you hear about this vacancy?	

Education and Training			
From	To	Institution	Qualification

Education and Training			

Professional Qualifications
Please provide details of any membership of professional bodies or associations:

Other Details		
Do you have any financial, business or personal interests that could conflict with the business interests of LumiraDx and LumiraDX Care Solutions UK Ltd?	Yes	No
If yes please provide details:		
Are you related to or a friend of any employee of LumiraDx Care Solutions?	Yes	No
If yes please provide details:		

Please provide details of your employment history with the most recent first. Please include any gaps in employment e.g. periods of unemployment or travelling.

Employment History	
From (MM/YY):	
To (MM/YY):	
Employer's name & address:	
Job title:	
Brief description of duties:	
Reason for leaving:	



Employment History	
From (MM/YY):	
To (MM/YY):	
Employer's name & address:	
Job title:	
Brief description of duties:	
Reason for leaving:	
From (MM/YY):	
To (MM/YY):	
Employer's name & address:	
Job title:	
Brief description of duties:	
Reason for leaving:	
From (MM/YY):	
To (MM/YY):	
Employer's name & address:	
Job title:	
Brief description of duties:	
Reason for leaving:	
From (MM/YY):	
To (MM/YY):	
Employer's name & address:	
Job title:	
Brief description of duties:	
Reason for leaving:	

Other Relevant Experience

Please tell us of any other experience that you think is relevant to your application:

Suitability for the Role

Using the job and person specification please tell us why you are the most suitable candidate for the position:



Criminal Convictions		
Date	Offence	Sentence (include suspended)

Financial Information
<p>Have you ever been declared bankrupt or had any CCJs registered against you? Yes / No</p> <p>If yes, please provide full details</p>

References		
Most recent employer or college		
Name:		
Job title:		
Organisation:		
Address:		
Telephone number:		
E-Mail Address:		
May we contact this referee prior to a job offer being made?	Yes	No

References		
Second referee (previous employer or college)		
Name:		
Job title:		
Organisation:		
Address:		
Telephone number:		
E-Mail Address:		
May we contact this referee prior to a job offer being made?	Yes	No

Should you be invited to an interview you will be required to sign and date a printed copy of this completed declaration?

Declaration	
<p>I declare that the information contained in this form is accurate and complete. I understand that any false or misleading statements may result in the refusal or termination of employment by the company and any offer of employment is subject to satisfactory references being obtained.</p> <p>I authorise LumiraDx and LumiraDX Care Solutions UK Ltd to contact my referees.</p>	
Applicants signature:	
Print name:	Date: